

**Minutes
Historic Sign Review Committee
July 18, 2014**

MEMBERS PRESENT: Clancy Kingsbury, Jim Jackson and Vicki Fenhaus

MEMBERS ABSENT: Kyle Blada and Lee Geiger

STAFF PRESENT: Sandy Smith and Jeanne Nicholson

OTHERS PRESENT: None

Jackson called the meeting to order at 9:00 a.m.

520 7th Street (14SN022)

Smith briefly reviewed the request and noted that the applicant was not in attendance at the meeting. She added that the applicant was requested to provide a revised drawing that was drawn to scale showing the actual size of the lettering and the location of the proposed sign.

Kingsbury moved to recommend that the sign permit for 520 7th Street be considered after the sign permit for 1113 Saint Joseph Street. The motion was seconded by Fenhaus and carried unanimously.

1113 Saint Joseph Street (14SN023)

Smith presented the request and reviewed the drawings.

Kingsbury moved to approve the 66" x 6" painted MDO sign and the relocation of the address numbers at 1113 Saint Joseph Street. The motion was seconded by Fenhaus and carried unanimously.

520 7th Street (14SN022)

Kingsbury requested clarification if the sign is four different pieces and what kind of lettering will be used for the signs.

Jackson asked if the signs are supposed to fit in the brick area and if the drawing is to scale.

Smith reminded the Committee that the applicant has not provided the revised drawing drawn to scale as requested by staff.

Fenhaus asked for clarification about what kind of letters are being used. She added that the measurements for each of the signs need to be provided to the Committee to ensure that square footage requirements are being met.

Kingsbury inquired as to whether the awning and the hanging sign under the awning will be replaced.

Jackson requested clarification about whether decals will be used on the windows. He added that if window decals will be used, they should be included on the application. A brief discussion followed.

Kingsbury moved to continue the sign permit for 520 7th Street to the August 1, 2014 meeting. The motion was seconded by Fenhaus and carried unanimously.

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Kingsbury moved to approve the minutes of the July 8, 2014 meeting. The motion was seconded by Fenhaus and carried unanimously.

There being no further business, the meeting adjourned at 9:09 a.m.